**Indu Kumari**

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| Door No. 201, Hanumakka Residency, 3rd main, 1st C cross, Mathikere, Bangalore-560054 | Ph: +91- 9886530994 (M) E-Mail:[kumari.indu@gmail.com](mailto:se.narendra@gmail.com) |

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| OBJECTIVE |

To work in a mutual beneficial contract in a professional ambiance involving technology and business networking with innovation as my incentive.

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| PROFESSIONAL SYNOPSIS |

* **5 years** of Banking experience.
* Presently working with **Kotak Mahindra Bank, Bangalore** since **Apr 2015**.
* Current designation as **Manager** in **Kotak Mahindra Bank**.
* Working as **Wealth Management, and Investment Advisory .**
* **Excellent experience in Executing the transaction in wealth management application.**
* Having good knowledge of **Associate investments for Wealth Management process**.
* Certified in **NISM and IRDA**
* Extensive experience in mutual fund investment, ISA activation , QMS , Good in EXCEL, Profile Direct **.**
* Have excellent written and verbal communication skills, highly organised, self-motivated, take initiative and Ownership.
* “A Superfast Learner and an excellent team member” as what the peers say across the companies and clients that I have worked for the last 3+ years.

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| TECHNICAL EXPERTISE |

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| **Tool Experience** | QMS , Remedy, MS-Office , ISA Activation , Profile Direct , |
| **Domain Experience** | * Wealth Management * Mutual Fund Investments * Portfolio Management * Investment Banking Operation * Forex Trading * Investment Advisory * Mutual Funds |
| **Technical Knowledge** | * Good in Computer Knowledge, MS Office( V lookup, Count if, Pivot Table, good command in excel and power point) |

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| WORK EXPERIENCE(Summary) |

* **Kotak Mahindra Bank Ltd. Apr 2015 – Till Date**

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| **Team** | Wealth Management |
| **Designation** | Manager |
| **Duration** | Apr 2015 to till date |
| **Role & Responsibilities** | Wealth Management, Investment Advisory, Portfolio Management, Investment Banking Operations, QMS, Mutual Funds, Excel, Pivot Table, MS Office, VLOOKUP |

* **[ING Vysya Bank Ltd.](http://www.tcs.com)Jan 2012 – Mar 2015**

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| **Designation** | Associate Investments |
| **Duration** | Jan 2012 to Mar 2015 |
| **Role & Responsibilities** | Wealth Management, Investment Advisory, Portfolio Management, Investment Banking Operations, QMS, Mutual Funds, Excel, Pivot Table, MS Office, VLOOKUP |

* **[Harvest](http://www.tcs.com)International Future Apr 2011 – Dec 2011**

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| **Designation** | Assistant Portfolio Manager |
| **Duration** | Apr 2011 to Dec 2011 |
| **Role & Responsibilities** | Forex trading and sales management |

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| EDUCATIONAL CREDENTIAL |

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| **Qualification Category** | **Qualification** | **Subject** |
| MBA | PGDFC | Finance & Control |

# EDUCATIONAL CREDENTIALS

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| CERTIFICATION AND TRAINING |

**Certification : NISM certification (advisory module) , IRDA**

**Training : ULIP in Bajaj Allianz Life Insurance**

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| **ACHIVMENTS** |

* Always stood in **top**  in monthly metrics.
* Received**best performer award** from Client.
* Received **Team Card**as a part of wealth management process.
* Awarded **Gems** for Many critical queries.

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| PERSONAL INFORMATION |

**Date of Birth :** 3rd Feb 1984.

**Nationality** : Indian

**Sex** : Female

**Languages Known** : English, Hindi,

**Hobbies** : Travelling, Listening Music

**Strength** : Good Analytical and Communication Skills, Commitment, Belief in my ability, taking responsibility.

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| DECLARATIONS |

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

**Date:**

**Place: [Indu Kumari]**